

**ICMR - NATIONAL INSTITUTE OF CANCER PREVENTION AND RESEARCH  
PLOT I-7 SECTOR-39 NOIDA – 201301**

NICPR/Store/Ayush Proj./R.M./Consumable/2018-19

**By Speed Post**  
Dated: 25<sup>th</sup> Oct, 2018

**INVITATION TO TENDER**  
**FOR SUPPLY OF RESEARCH CHEMICALS/ELISA KITS**

Dear Sir,

1. The Director National Institute of Cancer Prevention And Research, I-7, Sec-39, Noida-201301, invites Sealed Tenders for supply of Laboratory Research Chemicals/Kits **(as per Schedule of Requirement enclosed at Annexure-I)**. The bidders may go through the Terms and Conditions carefully. In case any bidder fails to follow any or more of these conditions, the offer shall be summarily rejected. **The Specifications / Catalogue details of the items are attached at Annexure-I**
2. The quantity of items is probable and subject to change without any further notice/reason. Notwithstanding the estimate of probable numbers, The Director National Institute of Cancer Prevention And Research, reserves the right of to reject any or all the tenders without assigning any reason.

**Two Bids System**

3. Technical Bids and Price Bids (as per Schedule specifications / Catalogue details of Requirements at Annexure-I) should be made/sealed separately and put together in an Envelope which should be clearly marked as **“Tender for (items)” & “Date of Opening”**. Technical Bid should accompany EMD and Line-wise confirmation of the proposed Specifications/Catalogue nos. on Vendor’s Letter Head.
4. **Last Date of Submission** – Last date of Receipt of Sealed Tender Documents at NICPR, Noida is **13-11-2018** by **4.00P.M.** by Post or by Hand (at NICPR Reception). Tenders by E-mail/Fax will not be accepted. “Late Tenders”, for any reason whatsoever, will not be entertained/taken into account, without assigning any reason thereof.
5. **Date & Time of Opening** – Technical Bids will be opened by the Purchase Committee on **14-11-2018** at **2.30P.M.**, at 2<sup>nd</sup> Floor, Board Room. The Tenderers or their authorized representatives are requested to be present during opening of Technical Bids. Price Bids of only those Tenderers whose Technical Bids are found suitable/acceptable subsequently by the Technical Screening Committee of NICPR, Noida, will be opened later on. Date and Time of the same will be intimated to the applicable Tenderers in **advance by E-mail**, so as to enable them to be present at the Time of opening of their Price Bids.

6. **Acceptance of Offer/Tender** – Price Bids of only technically suitable/acceptable Offers/Vendors, as mentioned above, will only be opened. For calculation of Lowest (L-1) responsive vendor, the total value quoted for **Free of Cost Delivery at NICPR, Noida** of all four items together will be taken into consideration, though Purchase Order may be placed on F.O.B / C.I.F basis.
7. Each tender must contain the rate not only in figures but also in words. In case of any Clerical/Typing error, value written in “words” will only be considered for assessing the L-1 Bidder and subsequent process, though the Director NICPR reserves the right not to accept any Tender only on the L-1 (lowest) criteria.
8. Agency Commission, if any, is to be indicated separately in the Vendor’s Price Bid, and will be paid in Indian Rupees only.
9. Fax/E-mail/Conditional tender will not be accepted.
10. Other Terms & Condition of Supply are attached at Annexure-II.

**Stores-In-Charge**

- Encl:** (a) Schedule of Requirement at Annexure-I.  
(b) Other Terms and Conditions of Supply at Annexure-II.

**SCHEDULE OF REQUIREMENT FOR SUPPLY OF LABORATORY  
RESEARCH CHEMICALS / ELISA KITS**

Sl. No.	Name/Description	Cat no.	Company/ Brand	Quantity	Rate per unit	Tax, if any	Total Cost F.O.R NICPR, Noida
1.	Human LH – ELISA KIT (1 x 96 wells)	ELH-LH-1	Raybiotech/ Immunotag/ Blue Gene/	13			
2.	Human FSH - ELISA KIT (1 x 96 wells)	ELH-FSH-1	Raybiotech/ Immunotag/ Blue Gene/	13			
<b>GRAND TOTAL F.O.R NICPR, Noida</b>							

\* Technical & Price Bid to indicate Brand proposed to be supplied.

**Date:**

**Place:**

**Name & Signature of Authorized Signatory**

**NOTE:** -

- Proposed acceptable specifications are mentioned above as per Catalogue Nos. of the Manufacturers / Producers mentioned in the Column “Company / Brand”.
- The Total Payable Cost is to be quoted for **Free of Cost Delivery at NICPR, Noida.**
- Certificate under Central Tax (Rate) Notification No. 45/2017 dt. 14-11-2017 for concessional GST can be provided by the Institute, if acceptable.
- Validity of Quotation is to be at least 120 Days from the Date of Tender opening.
- EMD for above items is to be attached with the Technical Bid, as per Para 6 of Annexure-II enclosed.
- Price Bid is to be made on the Vendor’s Letter Head, duly stamped and signed, as per above format.
- In case of imported equipments, **Port of Loading** is to be clearly mentioned for F.O.B. dispatches.

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**OTHER TERMS AND CONDITIONS OF SUPPLY**

1. Tender should be preferably, typewritten and every correction in the tender should invariably be signed by the Tenderer, failing which, the tender is liable to be rejected.
2. The Tenderer should ensure that the items offered fully meets the Specifications laid down by the Institute. If at any stage (even after placement of order/supply etc.) it is noted that the item offered does not meet the specifications, The Director, NICPR reserves the right to take any decision including cancellation of the Tender/offer/Purchase Order etc. with forfeiture of EMD/SD/PBG as the case may be. Any dispute in this regard concerning any Terms and Conditions of the Tender and/or the supply of item, will be subject to Noida Jurisdiction only.
3. No Tenderer shall be allowed at any time on any ground whatsoever, to revise or modify the rates quoted by him. The Tenderer will not be allowed to withdraw the offer quoted. In the event of withdrawal, the EMD tendered shall be forfeited.
4. Increased statutory levies and duties, over and above the rates quoted in the Tender, will be borne by the Tenderer for supplies after the originally permitted Date of Supply in the Purchase Order. The Institute shall not extend validity period for this reason and it will not bind the Institute for supplies beyond the date specified in the Purchase Order.
5. **Inspection and Acceptance of Items** – Acceptance process of the item(s) supplied will be considered complete only after duly Certified as such by the User and Countersigned by the Director NICPR, Noida.
6. **EMD of Rs. 20,000/-** in the form of a Crossed Bank Draft in favor of “**The Director, NICPR, payable at Noida**” to accompany the Technical Bid. The Tender without the EMD will be rejected summarily. No interest is payable on EMD which should be valid for at least 90 Days. EMD of un-successful Bidders will be released on finalization of Purchase Order.
7. **Payment** – 100% Payment for the items will be made after Acceptance as per Para 5 above, on submission of the Invoice, and Acceptance Certificate (Para-6 above).
8. If the tenderer fails to execute the Purchase Order within the specified delivery date or, as mutually agreed to in writing, the Order will be cancelled and EMD will be forfeited.
9. All damaged or unapproved goods shall be removed by the vendor at its own cost and risk. Any incidental expenses incurred by the Institute thereon shall be recovered from the vendor.
10. **All the pages of theses Terms & Conditions are to be duly signed by the Vendor and returned/attached** with the Technical Bid, failing which the Tender will be summarily rejected.

**Stores-In-Charge**