

**National Institute for Cancer Prevention & Research, Noida**  
(Indian Council of Medical Research)

**DEALING ASSISTANTS ON CONTRACT BASIS**

Director, National Institute of Cancer Prevention and Research (formerly ICPO), Noida invites applications up to 30.04.2018 from retired Govt./PSU/Autonomous Body employees with last drawn GP of Rs. 2800/- (Level -5) for ten years or higher with Graduate Degree in any discipline from a Recognized University for the following position on a consolidated amount of Rs. 30,000/- per month fixed.

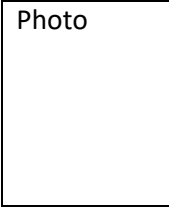
**Dealing Assistant (Admn./ Store/Accounts ) - Three Positions**

1. Only retired employees can apply for the above positions.
2. The envelope containing application and other annexures must be super scribed in bold letters as "Application for the position of Dealing Assistant".
3. Documents to be attached with the application form (self-attested copies)
  - a. Proof of date of birth
  - b. Relieving Order/PPO
  - c. Last Educational qualifications certificate
  - d. Work experience details during service
4. Age: Not exceeding 63 years as on 01.05.2018.
5. The number of positions can be decreased / increased at the discretion of Director, NICPR.
6. Application must be submitted in the given format only. Applications received in any other format will be rejected.
7. Recruitment is temporary on Contract basis for a period of six months, which can be extended further as per requirement and satisfactory performance of duties as per periodical assessment by the Director/Nominated Authority by the Director.
8. Application received incomplete or late, for any reason will be rejected straightaway without any further communication in this regard.
9. The Director, NICPR (ICMR) Noida reserves the right to reject any or all the applications and/or call only shortlisted candidates for interview/personal discussions.
10. No Travel charges will be paid to the candidates for attending the interview/personal discussion at NICPR, Noida.
11. The appointment is terminable with one month notice from either side.
12. Date for interview/personal discussion will be intimated separately **by e-mail only**. No separate letter will be sent for the same.
13. No other benefit except 10 Leave shall be admissible during one year.
14. Name of Post applied for must be written on the envelope compulsorily.
15. Application on the enclosed format, passport size color photograph pasted, along with attachments and signed by the applicant may be sent through Registered/Speed post only to the **Director, National Institute of Cancer Prevention and Research (formerly ICPO), I-7, Sector-39, Noida-201 301 latest by 30.04.2018.**

Admn. Officer

**NATIONAL INSTITUTE OF CANCER PREVENTION AND RESEARCH (NICPR)**

PLOT NO. I-7, SECTOR-39, NOIDA-201301



1. Name of Project applied for : .....
2. Application for the post of : .....
3. Name of the Candidate : .....  
(in Block letters)
4. Father's Name : .....  
(in Block letters)
5. Date of Birth : .....
6. Sex : .....
7. Address for Correspondence : .....  
.....  
.....  
.....
8. Phone No. & E-mail ID : ..... - .....
9. (a) Caste : .....
- (b) Religion : .....
- (c) Category – Gen, SC, ST, OBC : .....
- (Attach self-attested photocopies of the caste certificate)
10. Educational Qualifications (beginning with Matriculation)  
(Attach self-attested photocopies of the certificates)

Sl. No.	Name of the Exam passed	Year of Passing	Board/ University	Subject	Division/ Class/ Grade

10. Work Experience : (use separate sheet if required)

Sl. No.	Name of the Institute/Centre where employed	Period		Post held	Job Nature
		From	To		

DECLARATION

I hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of particulars or information given herein being found false or incorrect, my candidature is liable to be rejected or cancelled and in the event of my misstatement/discrepancy in the particulars being detected, after my appointment, my services are liable to be terminated without notice to me. I have read the terms given in the advertisement and attached the necessary documents.

Place:

Signature of the candidate

Date: